

Second Schedule

Part-II

Information and undertaking required to be furnished by the manufacturer with the application form for grant of manufacturing licence or loan licence: -

- (1) (a) Receipt for the fees paid or challan, (the fees are as given in Third Schedule) as the case may be or their attested copies.
- (b) Copy of Approved layout plan of the manufacturing area.
- (c) Documents viz. rent receipt, purchase documents or its attested copies showing lawful possession of the premises.
- (d) List of machinery and equipment.
- (e) Documents relating to the constitution of the firm viz. partnership-deed, memorandum and article of association etc.
- (f) Full particulars of the competent technical staff employed for manufacturing and testing of cosmetics along with copies of their educational qualifications and experience certificates approval letter as competent staff. The competent technical staff is required to furnish consent letter for full time employment with the applicant firm.
- (g) List of Cosmetics along with their composition formula, manner of labelling in triplicate along-with undertaking to be submitted.
- (h) Documents relating to the ownership of the brand of cosmetic whether it is registered or under trademark, if any.
- (i) Full name of the proprietor or the partners, as the case may be shall be provided in the application. In case of private or public limited concerns, full name of the Directors who sign the application or the Authorised signatory, if any, shall be provided in the application.
- (j) Self-certificate of compliance of Good Manufacturing Practices (GMP) for manufacture of cosmetics as specified in Form COS-7.

2) Undertaking to declare that. -

- (a) I/We shall comply with all the conditions imposed on the license or loan license for the manufacture of cosmetics as required under the provisions of the Cosmetics Rules, 2020.
- (b) I/We declare that we are carrying on the manufacture of the cosmetics mentioned in this Schedule, at the premises specified above, and we shall from time to time report any change of premises on which manufacture will be carried on.
- (c) I/We shall comply with the provisions of Chapter IV of the Cosmetics Rules, 2020.
- (d) Every cosmetic manufactured by us for sale or for distribution in India shall conform to the standards laid down by the Bureau of Indian Standards as referred in the Ninth Schedule.
- (e) I/We declare that no cosmetic manufactured by us has been tested on animals.
- (f) I/We shall inform to Licensing Authority, in case of any change in respect of labelling or composition or testing of licensed product or its specifications within thirty days along with an undertaking that products comply with standards laid down by the Bureau of Indian Standards as referred in the Ninth Schedule.
- (g) I/We shall comply with such further requirements, if any, as may be specified, by the Government of India, under the Act and the Rules, made thereunder.
- (h) I/We shall allow the Licensing Authority or any person authorised by him in that behalf to take samples of the cosmetics for testing if considered necessary by the Licensing Authority.

(i) I/We undertake that in case State Licensing Authority or any officer appointed by the authority found any deficiency during an inspection the State Licensing Authority have a full right to cancel or give any direction for improvement for Good Manufacturing Practice in the said premises in respect of the above said cosmetics. Further I will not claim any damages, etc. for any action of the State Licensing Authority in this regard.

The information submitted above is true to the best of my or our knowledge and belief. Place:

Date:

Signature of the manufacturer/applicant

Name and Designation:

Seal/ Stamp