

## **Second Schedule**

**[See rules 12(4), 23(2) and 23(4)]**

### **Part-I**

Information and undertaking required to be furnished by the manufacturer or his authorised importer or distributor or agent with the application form for import registration certificate.

The format shall be properly filled in for each application in Form COS- 1.

1. Particulars of the manufacturer and manufacturing premises.
  - (a) Name and address of the manufacturer and manufacturing premises to be registered along with telephone numbers, Fax numbers and e-mail address.
  - (b) Name(s) and address of the Partners or Directors.
  - (c) Name and address of the authorized importer or distributor or agent in India, responsible for the business of the manufacturer including name(s) and address of its Partners or Directors.
  - (d) A brief profile of the manufacturer's business activity, in domestic as well as global market.

Note: In case the brand owner is a company registered in India, the name and registered office address of the company should be given.

2. Particulars of the cosmetics to be registered under registration certificate.
  - (a) Names of cosmetics along with their brands name, category, pack sizes and variants to be registered and meant for import into and use in India.
  - (b) Particulars of the manufacturing licenses or registration or product permission or marketing Authorisations or free sale certificate or (if any) under which the cosmetics are being manufactured in the country of origin along with the copy of the licenses or marketing Authorisation or free sale certificate or registration issued by the Regulatory Authority or any other competent authorities or associations of that country.

(c) List of countries where marketing Authorisation or import permission for the said cosmetic has been granted.

3. Chemical information of cosmetics.

(a) Name(s) of ingredients in the nomenclature of standard references, along with percentages contained in the cosmetic.

(b) Specifications and testing method for testing of the cosmetic(s).

(c) Manner of labelling as per the Cosmetics Rules, 2020.

(d) Package insert (if any).

4. Undertaking to declare that. -

(a) I/We shall comply with all the conditions imposed on the registration certificate for the import of cosmetics as required under the provisions of the Cosmetics Rules, 2020.

(b) I/We declare that we are carrying on the manufacture of the cosmetics mentioned in this Schedule, at the premises specified above, and we shall from time to time report any change of premises on which manufacture will be carried on and in cases where manufacture is carried on in more than one factory any change in the distribution of functions between the factories.

(c) I/We shall comply with the provisions of Chapter III of the Cosmetics Rules, 2020.

(d) Every cosmetic manufactured by us for import under the registration certificate into India shall conform to the standards laid down by the Bureau of Indian Standards as referred in the Ninth Schedule.

(e) No cosmetic manufactured by us shall be imported into India which has been tested on animals.

(f) I/We shall inform to Licensing Authority, in case of any change in respect of labelling or composition or testing of registered product or its specifications within thirty days along with an undertaking that products comply with the standards laid down by the Bureau of Indian Standards as referred in the Ninth Schedule.

(g) I/We shall from time to time report for any administrative action taken due to adverse reaction, viz. market withdrawals/regulatory restriction, or cancellation of authorisation and/or —not of standard quality reportl of any cosmetic pertaining to the registration certificate declared by any Regulatory Authority of any country where the cosmetic is marketed/sold or distributed. The dispatch and marketing of the cosmetic in such cases shall be stopped and the Licensing Authority shall be informed immediately.

(h) I/We shall comply with such further requirements, if any, as may be specified, by the Government of India, under the Act and the Rules, made thereunder.

(i) I/We shall allow the Licensing Authority or any person authorised by him in that behalf to take samples of the cosmetics for testing if considered necessary by the Licensing Authority.

The information submitted above is true to the best of my/our knowledge and belief.

*Place:*

*Date:*

*Signature of the manufacturer or his Authorised agent*

*Name and Designation:*

*Seal/ Stamp*

