RMI -REGISTRATION

The **Recognised Medical Institution (RMI) Certificate** is issued by the Drugs Control Department to eligible medical institutions for the lawful possession, procurement, storage and use of Essential Narcotic Drugs, (Morphine, Fentanyl, Codeine, Oxycodone, Hydrocodone) as permitted under the applicable laws and regulations.

Eligible hospitals, palliative care institutions and other recognised medical institutions may apply for an RMI Certificate through the prescribed procedure. The Department also provides related regulatory services such as renewal of RMI Certificate, change of Medical Officer, issue of Essentiality Certificate, Morphine Tablet Allotment and Duplicate RMI Certificate, as applicable.

This section provides information on the eligibility criteria, documents required, application procedure, applicable fees, processing of applications and other important requirements for obtaining an RMI Certificate

DOCUMENTS REQUIRED

1. NEW RMI CERTIFICATE

The following documents are required for obtaining a new RMI Licence:

1. Covering Letter
2. E-Challan for **₹6,000/-** *(for Private Institutions only)*
3. Form 3F (click here)
4. Form 3J (click here)
5. Documents of the Medical Officer:
    - Educational Qualification Certificate
    - Medical Council Registration Certificate
    - Training Certificate, if any *(Basic Certificate Course in Palliative Medicine)*
6. Constitution Details of the Firm/Institution
7. Copy of Drug Licence

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2. RENEWAL OF RMI CERTIFICATE

The following documents are required for renewal of RMI Licence:

1. Covering Letter
2. Form 3F(click here)
3. Form 3J(click here)
4. Declaration of the Medical Officer
5. Constitution Declaration *(in case of a Company)*
6. E-Challan for **₹6,000/-** *(for Private Institutions only)*
7. Late Fee of **₹2,000/- per month**, wherever applicable
8. Original RMI Certificate

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3. CHANGE OF MEDICAL OFFICER

The following documents are required for change of Medical Officer:

1. Covering Letter
2. Documents of the New Medical Officer:
    - Educational Qualification Certificate
    - Medical Council Registration Certificate
    - Training Certificate, if any
3. Appointment Details of the New Medical Officer
4. Original RMI Certificate
5. E-Challan for **₹2,500/-**

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4. ALLOTMENT OF MORPHINE TABLETS

The following documents are required for allotment of Morphine Tablets:

1. Covering Letter
2. Form 3J (click here)
3. Form 3I (click here)
4. Copy of RMI Certificate
5. E-Challan for **₹1,000/-**

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6. DUPLICATE RMI CERTIFICATE

The following documents are required for obtaining a Duplicate RMI Certificate:

1. Covering Letter
2. Copy of RMI Certificate
3. E-Challan for **₹1,000/-**

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6. ESSENTIALITY CERTIFICATE FOR NARCOTIC DRUGS

The following documents are required for obtaining an Essentiality Certificate for dealers and Institutions.

1. Covering Letter
2. Copy of Drug Licence
3. Copy of ND3 Permit
4. E-Challan for **₹2,500/-**for institutions and **₹4,000/-** for dealers